

LAFAYETTE COUNTY HIGHWAY DEPARTMENT

THOMAS R. JEAN, COMMISSIONER

P.O. Box 100, 12016 Hill Street

Darlington, WI 53530

Phone 608-776-4919 Fax 608-776-4223

Multi-Purpose Facility Committee Meeting Monday April 17, 2017

The meeting was called to order at 9:00 AM at the Lafayette County Highway Department conference room by Chairman Gerald Heimann. Attending was Chairman Heimann, County Board Chairman Jack Sauer, Highway Commissioner Tom Jean, Supervisors Dave Hammer and Steve Spensley and Design Engineer Keith Dalsing.

Mr. Heimann asked if the meeting was properly posted and Mr. Jean reported that it had been posted at the Highway Dept, the Courthouse, and the Darlington Municipal Meeting and sent to the County website. Mr. Heimann declared the meeting legally posted and enough members present to constitute a quorum.

Mr. Hammer made a motion to approve the agenda, seconded by Mr. Spensley and the agenda was approved.

Mr. Sauer made a motion to approve the minutes of the April 3rd, 2017 meeting. Mr. Hammer seconded the motion and the minutes were approved.

Review of plans, specifications & estimates:

Mr. Dalsing reported that he has scheduled a State review appointment for the plans for May 16th. The State Department of Safety Services will review the design plans and make recommendations accordingly. Once the plans are approved by the State, the project can go out for bid to the contractors.

Mr. Dalsing discussed various design elements: The **site plan** was discussed and Tom explained that he had talked with the City of Darlington and that they were to meet on Tuesday April 18th to approve the water and sewer hook up. With that in mind, Mr. Dalsing said that he would plan on an 8" sewer line installation from the new building to the existing manhole. Mr. Dalsing also said that he would need some soil borings to be able to design the depth of the sewer line according to the rock that is encountered along with knowing the depth of the existing utilities that are along County Shop Road. He said that the site plan that he was developing should balance between cut and fill quantities and there may be some extra topsoil that would need to be stockpiled. Tom asked that the site plan be available soon so that his crew could begin with the site work before summer construction got too busy. **Electrical** needs were also discussed and it was decided to include the emergency generator in the bid package since part of the building will be utilized for an Emergency Command Center for the Sheriff's Dept. It was also discussed to include both Sheriff Gill and IT director Jason Walter at a future meeting so that IT and communication needs could be incorporated into the planning. It was decided to advertise the steel sheeting with the option of either 29 or 26 gauge. A color combination for the exterior of the building will have to be decided soon.

The committee decided to set another meeting date for Monday, May 1st at 9:00 AM. to finalize the design.

A motion was made by Mr. Hammer to adjourn, seconded by Mr. Spensley and the meeting adjourned at 10:30 AM.